

## **MINUTES OF THE BOARD OF STUDIES IN ZOOLOGY HELD ON 19.03.2020 AT 7.00 PM**

PLATFORM:ONLINE GOOGLE MEET

### Agenda

1. Presentation of minutes of the previous Academic council and action taken report of the decisions
- 2.Result analysis of previous UG and PG end-semester examinations
3. Evaluation of the value added courses
4. Identification of activities for the advanced learners
5. Develop research publication policy to department
6. Discuss about conduct of field study, project and practical examination during Covid situation

### Members Present:-

1. DrHoney Sebastian : Chairperson  
Assistant Professor and Head, Dept of Zoology  
Vimala College (Autonomous), Thrissur-9
2. Dr Jayasree S : University Representative  
Associate Professor & Head  
Dept. of Zoology, Mercy College, Palakkad
3. DrPhilip Mathew : Subject Experts  
Associate Professor in Zoology (Rtd.)  
Post Graduate & Research Department of Zoology,  
Sacred Heart College, Thevara, Cochin
- 4.DrVincent Terrance Rebello: Subject Experts  
Associate Professor in Zoology (Rtd.),  
Post Graduate & Research Department of Zoology,  
St.Albert's College, Ernakulam
5. DrPetrisia Joseph : Member  
Assistant Professor, Dept of Zoology  
Vimala College (Autonomous),Thrissur
6. DrFeebarani John : Member  
Assistant Professor, Dept of Zoology  
Vimala College (Autonomous),Thrissur
7. DrSheeba P : Member  
Assistant Professor, Dept of Zoology  
Vimala College (Autonomous), Thrissur

8. SrFreny Jacob: Member  
Assistant Professor, Dept of Zoology  
Vimala College (Autonomous), Thrissur
9. DrJeejaTharakan: Alumnae Representative  
Asst.Professor and Head, Dept of Zoology  
St.Aloysius College, Elthuruth, Thrissur
- Member Apologies : 1) Mr. C.D Sebastian (Industry Representative)  
Managing partner  
Rosen Fisheries ,Marathakara
- 2) Dr.PrasadA (Expert from outside the college)  
Asst.Professor,  
College of Veterinary and Animal Sciences, Mannuthy

The meeting was presided over by DrHoney Sebastian, Chairperson of the Board of Studies and presented the minutes of the Board of Studies meeting held on 1<sup>st</sup> October 2020.

#### **Item 1**

The Chairperson informed that the Academic Council resolved the recommendations of the Board. The department has implemented the following as per the resolutions:

1. Introduced the new programme- MSc Zoology, Approved the syllabus of the MSc Zoology Programme with elective 'Structure, Physiology, Development and Classification of Animals'
2. Introduced the Value addition courses, 'Women and health' for the first year undergraduate programme- Implemented
3. Approved the Syllabus of 'Apiculture' for the second year Undergraduate programme- Implemented
4. The Council approved the reports such as stakeholder feedback analysis, Entry level assessments, Bridge courses - Implemented
5. Academic Council approved the panel of examiners suggested by the respective Board of Studies for UG and PG programmes. The Council also approved other recommendations of the Board with regard to the conduct of practical sessions, research promotion and internship- Implemented

The Academic Council advised the department to Publish a departmental journal and introducing project works for students that can be done at home during this COVID 19 (Eg. HomeStead Bio diversity Survey) which will be implemented soon.

#### **Item 2**

An analysis of published results of last academic year was done and the Board suggested to strengthen the ongoing remedial coaching and peer group learning for chemistry and languages. An opinion to conduct regular open house to give information to parents regarding academic performance of students was also made

**Item 3**

The members reviewed the syllabus of value added courses and recommended to take a feedback from parents and students regarding the conduct and effectiveness of these courses. It was also suggested to conduct practical sessions on apiculture if possible.

**Item 4**

It was proposed that advanced learners should actively participate in peer teaching and they should be motivated to participate in more than one online course. The activities like, departmental newsletter, student organized seminars and journal club discussion forum should be co-ordinated by them. It was also recommended to conduct a departmental level finishing school programme for the pass out batch students. Board members also opined to encourage students to join individual summer internship programmes in reputed research institution like NCBS, CCMB and IISC in order to strengthen their skill and expertise in the field of Zoology.

**Item 5**

The importance of publication of research paper by PG students during the tenure of their programme of study was put forward.

**Item 6**

It was decided to follow the University guidelines regarding the conduct of practical examinations considering the COVID 19 situation. Considering the situation, the board members suggested to omit practicals related to blood grouping/staining and also advised to conduct practicals with minimum usage of microscopes. Students are expected to submit a hand written report of the field study incorporating interaction with reputed scientists and experts, virtual tour collaborating high ranked Institutions and to list out the webinars attended along with copy of certificates.

Meeting came to an end by 8pm.

Dr Honey Sebastian  
Chairperson